Meeting Notes  
Sustainability Working Group- Undergraduate Subcommittee  
December 2, 2013, 10:00-11:30 a.m., HH 309  

Attending: John Cusick, Jim Henry, Thomas Katsuyoshi, Johnathan Padwe, Brian Turano, Doug Vincent, Rebekah Carroll, Susan Hippensteele

1. UHM Sustainability Director position update  
   a. More progress being made now  
   b. Sustainability Coordinator should be finalized soon  
      i. 27 applicants, 7-8 interviewed  
   c. Campus-wide Conversation  
      i. January CC focus will be an Strategic Planning implementation and progress  
      ii. Representative (convener) from each WG will panel for the conversation  
      iii. Representatives will also participate in a leadership meeting to discuss the conversation outcomes  

2. Admin support structure needs (reattached)  
   a. Discussion of sustainability web presence  
      i. Home page link  
      ii. Need for page management  
      iii. Need improved communication mechanism  
         Q: Do we have a sense of what the dedicated resources are going to be?  
         A: Not currently  
         - SC and student hours will reduce ad hoc pressure for maintenance  
   b. Discussion of barriers to team teaching  
      i. Perception/Reality  
         1. Resourcing and compensation  
         2. Systems barriers- Laulima, etc.  
   c. Discussion of home for Sustainability program  
      i. Ownership  
      ii. Course alpha creation discussed- process  

3. Review course list/syllabi (pre-reqs) and i.d. new course proposal  
   a. Discussion of availability of certificate as stand alone, or community offering?

Next Steps  
1. Continue gathering syllabi to begin review in January by WG

Next Meeting: Monday, January 6, 2014, 10:00 a.m. HH 309
Meeting Notes
Sustainability Working Group- Graduate Subcommittee
December 2, 2013, 2:00-3:30 p.m., HH 309

Attending: John Cusick, Thomas Katsuyoshi, Creighton Litton, Rebekah Carroll, Susan Hippensteele

1. SPC/WG Update
   a. PhDFunding WG
      i. Final draft of recommendation will be reviewed and submitted to SPC
      ii. Final meeting of the WG is this month
   b. Campus-wide Conversation
      i. January CC focus will be an Strategic Planning implementation and progress
      ii. Representative (convener) from each WG will panel for the conversation
      iii. Representatives will also participate in a leadership meeting to discuss the conversation outcomes
   c. SusWg
      i. May need new members

2. Admin support structure needs
   a. UG SusWG Updates
      i. Stand alone certificate discussed
      ii. Coordinator should be onboard in January
      iii. Discussed barriers to team-teaching
      iv. Discussed course alpha
      Q: Once in place, what happens to Environmental Studies?
      A: Unknown
   b. Discussion of program
      i. Enhance not duplicate
      ii. Currently, degrees exist within units, but could be linked to Sustainability site- well-linked and organized

Next Steps
1. JC will email resource materials to SH

Next Meeting: Monday, January 6, 2014, 2:00-3:30 p.m. HH 309