Meeting Notes
Sustainability Working Group- Undergraduate Subcommittee
November 4, 2013, 10:00-11:30 a.m., HH 309

Attending: Lilikala Kameʻelehiwa, Johnathan Padwe, Jane Schoonmaker, Brian Turano, Rebekah Carroll, Susan Hippensteele

1. Admin support/structural issues--UHM Sustainability Director position
   a. Job is being advertised
   b. Closes on 11/15/13
   c. Position will be temporarily housed in Planning Office
   d. APT position
      Q: Who is likely to apply for the position? How do people hear? How do we recruit?
      Q: Who makes the hiring decision?
      A: Screening/Search Committee will handle the process

2. Web presence/Search results
   a. JP did a search and documented outcomes after last meeting
   b. Conducted to see what users may find when searching for Sustainability and other key terms in Manoa’s virtual space
      i. Found some old projects, non-updated pages

3. Review course list/syllabi (pre-requisites) and ID new course proposal needs
   a. Discussion of degree structure
      i. Tracks or Systems approach
      ii. Title of Degree
         1. “Sustainability” not well-defined, perhaps overused
      iii. 3 new courses needed/identified
         1. Who should write the proposals

4. Relationship between SWG efforts and new certificates
   a. Discussion of other certificates offered through departments

Next Steps
1. SH to ctc VCAA regarding prereqs for creating course alpha; WG to develop new course proposals

Next Meeting: Monday, December 2, 2013, 10:00 a.m. HH 309
Meeting Notes
Sustainability Working Group- Graduate Subcommittee
November 4, 2013, 2:00-3:30 p.m., HH 309

Attending: Beei-huan Chao, Makena Coffman, Anthony Kuh, Creighton Litton, Kirsten Oleson, Rebekah Carroll, Susan Hippensteele

1. Admin support/structural issues--UHM Sustainability Director position
   a. Job is being advertised
   b. Closes on 11/15/13
   c. Position will be temporarily housed in Planning Office
   d. APT position

2. UG Subcommittee update
   a. Looked at templates
      i. Discussed title of degree
         Q: Thoughts on title?
         If “Sustainability” – define it
         “Sustainability” in title is necessary
      ii. Course alpha
         1. 2 new courses
   b. Discussion of Tracks or not
      i. Trying to eliminate redundancy
      ii. Tracks runs counter to systems approach but alternate is “squishy”
      iii. Breadth vs. depth with regard to marketable skills
   c. Discussion of prerequisite issues

3. Relationship between SWG efforts and new certificates
   a. Discussion of leveraging existing degrees

4. Discussion of impact of new degree program
   a. Increases in enrolment and pressure points
   b. Building where there is demand

Next Steps
1. SH to ctc VCAA regarding prereqs for creating course alpha; WG to ID grad ed focus gap areas

Next Meeting: Monday, December 2, 2013, 2:00-3:30 p.m. HH 309