Meeting Notes  
Strategic Planning Committee  
Sept 13, 2012, 9:00-10:30 am, HH 309  

Present: Reed Dasenbrock, Laiana Wong, David Duffy, Daniel Spencer, Ashley Kawashigi, Ken Hayashida, Sarita Rai, Susan Hippensteele  

1. Working Group Status Update (SH)  
2. Sustainability Initiative Update—first comments received; discussions about implementation ongoing; SH will prepare draft policy for next meeting  
3. Instructional Innovation  
   --space issues cannot dominate discussion or nothing will be accomplished  
   --will need to keep professional dev section intact to ensure initiative can be fully implemented  
   SPC voted unanimously to approve initiative and send out for review to campus  
4. Benchmarking Discussion  
   --Who sets goals: SPC or WG?  
      --this could be handled either way and might depend on scope of initiative  
      --general sense of SPC is that WG should do this and SPC provides oversight to assess whether goals are met  

Next Steps:  

1. SH to transmit Initiative 5 to Chancellor; if approved distribute to campus for vetting  
2. SH will draft sustainability policy based on prior campus docs and bring to next meeting for review/possible vote  