Meeting Notes
Instructional Innovation Working Group
February 7, 2014, 2:00-3:30 p.m., HH 309

Attending: Roberta Enoki, Clifford Fujimoto, Kevin Griffin, Kathy Kane, Paul McKimmy, Ho’omanu Pakele, Steve Robinow, Saundra Schwartz, Nackil Sung, Rebekah Carroll, Susan Hippensteele

1. SPC/WG Update
2. Discuss Scheduling Survey
   a. Received 1133 undergraduate responses
   b. Received 539 grad responses
   c. Results give better idea of what students want
3. Discuss the Professional Development Draft
   a. Review and edit draft
   b. Number of people
      i. 25-30
   c. Discussion of logistics and costs
      i. Dates and times
      ii. Incentives
      iii. Goals and outcomes
4. Classroom Priorities
   a. Discussion of issues when classes are offline
   b. Discussion of online course development issues

Next Steps

1. SH will format, incorporate edits, and forward to WG and SPC

Next Meeting: Friday, March 7, 2014, 2:00-3:30 p.m. HH 309