Meeting Notes
Innovation initiative Working Group
July 12, 2013, 2:00-3:30 p.m., HH 309

Attending: Clifford Fujimoto, Gregg Geary, Kevin Griffin, Kathleen Kane, Steve Robinow, Saundra Schwartz, Nackil Sung, Rebekah Carroll, Susan Hippensteele

1. Discussion of Template
   a. Q: Is “problem-based” explained?
      i. Add definitions of “Problem-Based” and “Flat/Flex”
   b. Q: Is there a preference for natural ventilation or AC?
      i. Discussion of air flow
         1. Each situation is unique to each building/layout
   c. Add Statement on noise to template
      i. Large rooms vs. small rooms
   d. Discussion Sound systems
      i. Wireless microphone for assisted listening in larger rooms

2. WG Reviewed/Revised Document
   a. Incorporated changes
   b. Edit for grammar spelling
   c. Clean up document

3. Net Meeting
   a. August 2nd meeting is cancelled and the WG will reconvene in September

Next Steps
1. WG members to add pictures into document ASAP
2. Begin next portion of WG charge in Sept

Next Meeting: September 6, 2013, 2:00-3:30 p.m. HH 309