Meeting Notes
Innovation initiative Working Group
May 24, 2013, 2:00-4:30 p.m., HH 309

Attending: Krystyna Aune, Roberta Enoki, Clifford Fujimoto, Gregg Geary, Kevin Griffin, Kathleen Kane, Paul McKimmy, Saundra Schwartz, Rebekah Carroll, Susan Hippensteele

1. Discussion of Kuykendall
   a. Kuykendall project is back online and planning office needs classroom specs ASAP—KG and SH met with AVC Meder to discuss
   b. Used Roberta’s lists of met/unmet needs
      i. Considered what the effects of changing some of these into problem-based
         1. May lose capacity, and there will be limits placed on capacity
         2. Seems like an ideal space for these types of classrooms
            a. Discussed what classes are currently utilizing the space
      ii. Concern raised about some design aspects in the Kuykendall plans
         1. Ceiling fans and projectors
         2. Carpet - Flooring recommendations made and recorded on the templates—issues include maintenance and outlet access

2. Classroom redesign template
   a. Discussion of templates for classrooms
      i. Capacity concerns discussed
      ii. Kuykendall Auditorium discussed
         1. Capacity and seating
   b. Recommendations indicated on templates
      i. Updated templates to reflect the recommendations made during discussions
         1. Walls
         2. Power
            a. Need power to be available in floor
         3. AV
            a. Discussed the recommendation that connections be standardized
            b. Enable agility for future technology
      c. Recommendations incorporated into templates AVC Meder
   d. Furniture and Equipment not included

Next Steps
1. Roberta to get info regarding ENG to SH ASAP
2. Get templates/wish list to AVC Meder ASAP

Next Meeting: June 7, 2013, 2:00-3:30 p.m. HH 309