Meeting Notes  
Innovation initiative Working Group  
April 5, 2013, 2:00-3:30 p.m., HH 309

Attending: Roberta Enoki, Clifford Fujimoto, Kevin Griffin, Kathleen Kane, Paul McKimmy, Hoʻomano Pakele, Somers Reid, Steve Robinow, Saundra Schwartz, Rebekah Carroll, Susan Hippensteele

1. Updates  
   a. Urgency of task because Kuykendall project is back online and planning office needs classroom specs ASAP

2. Classroom redesign template  
   a. Discussion of templates for classrooms  
   b. Specific recommendations will be indicated on templates  
      i. Chairs- type  
         1. Desire to not use same throughout campus. Want to avoid institutionalization of the classrooms  
         2. Tested chairs and solicited feedback- one received a majority of favorable feedback  
   ii. Tables  
      1. Shape will depend on the size and type of classroom  
         a. rectangular, round, u-shaped  
      2. Discussion of powered vs. not powered tables  
   iii. Walls  
      1.Writable/projectable walls  
         a. Discussion of all white walls  
         b. Possibility of writable walls in color  
   iv. Power  
      1. Concern about power to tables  
         a. Creates clutter and cords cross floors  
         b. Makes harder to rearrange furniture  
      2. Preference to offer more charging stations outside of classrooms to reduce need for powered tables, and in-class charging  
   v. AV  
      1. BYOD vs. in-class computers  
         a. Issues of compatibility  
      c. Recommendations to be incorporated into templates  
         i. Goal of templates is to be able to have standards as rooms are renovated/created

Next Steps  
1. Get Phase II list of classrooms to determine overlap  
2. All WG members populate templates before next meeting  
3. SH/KG will meet and present templates to Stephen Meder on 5/17