Meeting Notes
Innovation initiative Working Group
February 8, 2013, 2:00-3:30 p.m., HH 309

Attending: Roberta Enoki, Clifford Fujimoto, Steve Robinow, Kathie Kane, Paul McKimmey, Nackil Sung, Ho’omano Pakele, Saundra Schwartz, Somers Reid, Kevin Griffin, Krystyna Aune, Rebekah Carroll, Susan Hippensteele

1. SP/WG Status and Update
   a. All WG groups have resource questions that cannot be definitively answered at this point; administrative support for initiatives remains and any necessary funding support will be determined when UHM budget questions are clarified; WGs are moving forward with proposals.
   b. Meeting about the new CoE building
      i. will (apparently) be a general-use classroom building
      ii. WG will meet with architect in near future so discussion about needs (agenda item 4) must be prioritized
   c. CoE building cope issues
      i. 3-4 floors
      ii. Sustainability
      iii. Agility/Technology are priorities
      iv. 4-6 Rooms must be HS science rooms for teaching purpose
   d. What are CoE needs? Gaps?
      i. Primarily an evening college. Currently one room is larger and gets
      ii. 24-28 is typical class size, 30 capacity would be ideal but this is based on availability so it is unknown what class sizes would be optimal for college purposes at this time
      iii. Movable tables, most currently prefer u shaped, with compact chairs
      iv. Decentralized instructor clears up floor space
      v. Walls should be prepped for full usage
      vi. Raised flooring is crucial for future tech adjustment
      vii. Projection on all walls
   e. Q: What are the unmet size needs?
      i. 60% of requests are 24-30
      ii. 36 students * 20 sf per person = 900 sf
      iii. There is a shortage of larger size classrooms campus-wide, but CoE site not identified for large classrooms because of pedestrian traffic issues

2. Repurposing space discussion
   a. What requests cannot be satisfied currently that would inform our discussion of innovative classrooms?
      i. Furniture
      ii. Computers
      iii. Document Cameras
      iv. Technology
   b. Identify Standards for various types of spaces
      i. Box type
ii. Very Agile, modified easily

3. Classroom redesign protocol discussion
   a. Templates need to be put in place as we move forward to avoid future “quick fix” solutions
   b. Discussion of the classroom as a unit that includes class space with adjacent “Third Place” that promotes student and faculty interaction and engagement
      i. Places to convene
         1. Charging station
         2. Study areas
         3. Sinclair moving in that direction
      ii. Proximity to classrooms
         iii. Class + Third place = Block design
   c. Discussion of classroom flipping
   d. Difficulties taking large classrooms off line if there are no current surge spaces

4. Innovative learning space need discussion
   a. Identify templates for each type of classroom needed and prioritize

Next Steps
1. SH will gather additional information about current needs re: classroom sizes and bring to next meeting for discussion of innovative space templates.

Next Meeting: March 8, 2013; 2-3:30 in HH 309