Assessment Office (AO): August 2015 Update
Submitted: 9/3/2015

OFFICE
- Administered the Assessment Workshop Interest Survey to guide development of fall 2015 workshops

CAMPUS ASSESSMENT STATUS
- We notified academic and academic support programs that the annual assessment reports are due Friday, October 9. The online report system is open and 19 programs have already completed theirs.

ASSESSMENT LEADERSHIP INSTITUTE
- Twelve faculty graduated from the 2015 Assessment Leadership Institute on August 12. They left with assessment plans in hand and will present findings at the 2016 Poster Exhibit.
- Held one support group meeting on 8/27.

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT
- **Oral Communication**: Eleven faculty members set performance expectations in a 2-day session. We will discuss the expectations and plan next steps with the OC Focus Board and Gen Ed Office.
- **Written Communication & Information Literacy**: We are preparing the student work collected in spring 2015 for faculty to evaluate this semester. To make scoring more efficient, Monica asked TaskStream for a quote.
- **Multi-state Collaborative to Advance Learning Outcomes Assessment**: Monica initiated discussions with Kapi‘olani and Leeward about joining the SHEEO/AAC&U initiative funded by the Gates Foundation.

CONSULTATIONS/CUSTOM WORKSHOPS
- **Cell and Molecular Biology**: Provided feedback on program learning outcomes for the Ph.D. degree program.
- **Geology and Geophysics**: Discussed strategies for faculty engagement and assessment buy-in.
- **Human Development and Family Science**: Advised on learning outcomes for their **Authorization to Plan**.
- **Ocean and Resources Engineering**: Wrote Student Advisory Committee Report Selected Highlights to generate actionable results.
- **Tropical Plant and Soil Sciences**: Provided feedback on program learning outcomes for the BS, MS, and PhD.

ON THE CALENDAR
- Yao will present at the Hawai‘i-Pacific Evaluation Association annual conference, 9/11/2015.
- Present results from the Assessment Workshop Interest Survey that we distributed at the end of August.
Assessment Office (AO): September 2015 Update  
Submitted: 10/2/2015

OFFICE

- Analyzed and used the Assessment Workshop Interest Survey results to guide the development of four fall 2015 workshops.
- We moved to Crawford Hall 230 and 231 from Hawai‘i 107.

CAMPUS ASSESSMENT STATUS

- We reminded academic programs that the annual assessment reports are due Friday, October 9. Currently, 75 programs have already completed their reports.

ASSESSMENT LEADERSHIP INSTITUTE

- All members met at least once in the support group meetings. AO developed the following major products:
  - A rubric for assessing MS theses and PhD dissertations in the field of natural sciences and engineering
  - An advanced assessment planning template
  - An assessment status visual presentation template
  - Results visual presentation examples and use of results discussions strategies

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT

- Oral Communication: Presented results from the August standard setting session to the OC Focus Board and planned next steps which include creating an OC signature assignment for student presentations.
- Written Communication & Information Literacy: Monica is negotiating with Taskstream to lower the price to $2,350 for an online system that Mānoa faculty will use to score 150 pieces of student work using two rubrics.
- Multi-state Collaborative to Advance Learning Outcomes Assessment: Began planning Mānoa’s participation in the collaborative project (link to project website).

CONSULTATIONS/CUSTOM WORKSHOPS

- Architecture: Advised on assessment options for the new degree proposal, Masters in Landscape Architecture.
- Developmental & Reproductive Biology (MS, PhD): Drafted outcomes for the PhD program and reviewed curriculum maps for the MS and PhD programs. Suggested next assessment steps.
- Food Science & Human Nutrition (BS): Assisted with survey design for food science majors.
- French (BA): Revised the curriculum map, drafted a rubric to assess the capstone product, and assisted with assessment planning.
- Hawaiian Studies (BA): Assisted with the annual assessment report.
- Institute for Teacher Education: Recommended data presentation strategies to promote use of results.
- Japanese (BA, MA): Assisted with assessment plans in terms of standard setting and rubric development.
• **Microbiology (BA, BS)**: Advised on assessment planning in spring using capstone assessment in the undergraduate programs.

• **Natural Resources and Environmental Management (MS, PhD)**:Reviewed assessment activities and planned next steps.

• **Nutritional Sciences (MS)**: Facilitated a curriculum mapping session and advised on assessment planning.

• **Public Administration (MPA)**: Documented assessment accomplishments. Provided an assessment planning template.

• **Sociology (MA, PhD)**: Advised on learning outcomes, curriculum mapping and reviewed options for upcoming assessment projects.

• **Tropical Plant and Soil Science (BS)**: Assisted with the planning of a faculty retreat in January 2016 to work on the curriculum map and signature assignments.

• **Urban and Regional Planning (DURP)**: Discussed options for student learning outcome revisions and went over rubric options.

**PROFESSIONAL DEVELOPMENT**


**ON THE CALENDAR**

• [Workshop](Assessing Graduate Student Theses/Dissertations for Program Improvement) on 10/13 (To be offered twice on that day).

• [Workshop](Assessment Planning for Busy People) on 10/26.

• Distribute major products and strategies from the ALI groups and facilitate three ALI support group meetings.

• Yao will present at IUPUI Assessment Institute, 10/27/2015, in Indianapolis.

• Molecular Cell Biology (BS) assessment reporting and planning.

• Animal Science (MS) assessment reporting and planning.
Assessment Office (AO): October 2015 Update
Submitted: 11/4/2015

CAMPUS ASSESSMENT STATUS

• Annual reports were due in October. 96% of degree programs submitted. We are following up with the remaining degree programs.

• A record 129 programs (academic and co-curricular) requested feedback on their annual reports. MAC members will provide the feedback.

ASSESSMENT LEADERSHIP INSTITUTE

• Eleven out of 12 assessment leaders reported their assessment project plans and activities:
  o SLO development (n = 1)
  o Curriculum mapping (n = 2)
  o Rubric development/adaptation (n = 5)
  o Use of assessment results (n = 1)
  o Assessment planning (n = 2)

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT

• Oral Communication: Provided examples of student performances for “met” and “does not meet” expectations and distributed guidelines for creating a signature assignment to the OC Focus Board.

• Written Communication & Information Literacy: Recruited 33 faculty members to score student work using Taskstream’s online scoring system. Scorer orientation sessions scheduled for November 2 and 20.

• Multi-state Collaborative to Advance Learning Outcomes Assessment: Randomly selected students and asked their professors to submit student work related to written communication and critical thinking. Generated a list of courses that currently include quantitative reasoning and will randomly select students in early November. (Link to Multi-state project website).

CONSULTATIONS/CUSTOM WORKSHOPS

• Animal Science (MS): Provided suggestions on how to improve 2015 annual report based on 2014’s report.

• Chinese: Assisted with BA program annual report completion. Advised on graduate program assessment.

• Civil Engineering (MS, PhD): Provided suggestion for 2015 annual reports.

• Entomology (MS, PhD): Advised on assessment strategies and developed data entry template.

• Geography (MA, PhD): Advised on annual report and assessment planning.

• Mānoa Assessment Committee: Provided two individual customized training sessions on how to provide feedback to annual reports.

• Molecular Cell Biology (BS): Advised on developing a signature assignment in MCB 407/408 and assisted with completing annual report.

• Nursing (PhD): Suggested changes to dissertation evaluation rubric.

• Religion (BA, MA): Assisted with completion of annual reports.
• **Tropical Plant & Soil Science** (BS, MS): Assisted with completion of annual reports.

• **University of Wisconsin-Madison**: Provided information on graduate program assessment and working with graduate faculty on assessment

**WORKSHOPS**

• *Assessing Graduate Student Theses/Dissertations for Program Improvement* (10/13): 13 attended

• *Quantitative Reasoning* (10/22): joined Hokulani Aikau to discuss and get feedback on the status of quantitative reasoning at UHM

• *Assessment Planning for Busy People* (10/26): 16 attended

**PROFESSIONAL DEVELOPMENT**

• Yao co-presented with Kyle Van Duser *Assessing Learning Through Community: Best Practices and Implications* at the Assessment Institute in Indianapolis, IN.

• Yao presented *Professional Development in Learning Outcomes Assessment: Insights Gained* at PacAIR in Honolulu, HI

**ON THE CALENDAR**

• Written Communication and Information Literacy Scorer Orientation Sessions on 11/2 and 11/20.

• **Workshop** *Collect Evidence of Student Learning Using a Signature Assignment* on 11/19.

• **Workshop** *Facilitating Use of Program Assessment Results for Program Improvement* on 11/17 and repeated on 11/24.

• Monica and Jenna Caparoso (AO’s graduate research assistant) will present at the American Evaluation Association annual conference in Chicago.
Assessment Office (AO): November and December 2015 Update
Submitted: 01/06/2015

CAMPUS ASSESSMENT STATUS

- 100% of degree programs submitted a 2015 annual report.
- 130 programs requested feedback on their annual report; MAC members provided feedback; and AO reviewed and edited feedback to be distributed early January.
- Reviewed assessment management software demos from four vendors: TaskStream, LiveText, TK-20, and CampusLab.

ASSESSMENT LEADERSHIP INSTITUTE

- Facilitated four support group meetings. Members have been making progress toward their assessment plans.

GENERAL EDUCATION/ILo/WASC COMPETENCIES ASSESSMENT

- **Written Communication & Information Literacy**: Provided score norming sessions on November 2 and Nov. 20 for 33 faculty members to score student work using Taskstream’s online scoring system.
- **Multi-state Collaborative to Advance Learning Outcomes Assessment**: Randomly selected students and asked their professors to submit student work related to **written communication** and **critical thinking**. Generated a list of courses that include **quantitative reasoning** and asked professors to submit coursework from randomly-selected students. ([Link to Multi-state project website](#)).

CONSULTATIONS/CUSTOM WORKSHOPS

- **Engineering (graduate programs)**: Discussed assessment as part of Program Review.
- **Geography (BA)**: Advised on how to lead faculty discussion on SLO revision and curriculum map development.
- **Pacific Island Studies (BA)**: Facilitated a collaborative faculty rubric adaptation session to evaluate one SLO.

WORKSHOPS

- *Facilitating Use of Program Assessment Results for Program Improvement* on 11/17 and repeated on 11/24. 19 attended.
- *Collect Evidence of Student Learning Using a Signature Assignment* on 11/19. 13 attended.

PROFESSIONAL DEVELOPMENT

• Monica presented at the International Conference for Assessment and Evaluation, *Three Frameworks for Successful Learning Outcomes Assessment*.

• Monica facilitated workshops for the faculty at United Arab Emirates University.

**ON THE CALENDAR**

• **Assignment-design Charrette** facilitated by Natasha Jankowski (National Institute for Learning Outcomes and University of Illinois Urbana-Champaign) and David Marshall (CSU San Bernardino and the Institute for Evidence-Based Change Institute): January 8, 2016.

• Facilitate SLO and curriculum mapping at TPSS and PEPS combined retreat on 1/13.

• Yao is to give a web talk *PBLL Project Design: Define and Assess Quality* for NFLRC 2016 Project-Based Language Learning Online Symposium on 1/15.

• Facilitate student learning outcome development for Waikiki Aquarium Educational Program.