Assessment Office (AO): August 2014 Update
Submitted: 9/9/2014

OFFICE

• Jenna Caparoso continued at the AO as a Graduate Assistant (she was formerly an hourly student worker).

ANNUAL ASSESSMENT REPORTS

• Opened the online reporting system with a new question for undergraduate programs: mapping program SLOs to the undergraduate Institutional Learning Objectives (ILOs). The other questions were not changed.
• Report deadline: October 10, 2014.
• Presented a summary of the 2009-2013 annual assessment reports by college/school to each dean.

ASSESSMENT LEADERSHIP INSTITUTE

• Twelve faculty members successfully completed the 3-day Assessment Leadership Institute.
• Three faculty members have already implemented their assessment project plan.

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT

• Writing workshop for faculty: We assisted faculty teaching writing-intensive courses with rubric and assignment design as part of the General Education Office’s writing workshop.
• Quantitative Reasoning Working Group is drafting models that it will present in mid-fall to Mānoa and system faculty members.

STUDENT SUCCESS PROJECT

• Confirmed participation of 69 students this semester and distributed bookstore gift cards.
• 38% (96) of the initial 251 participants have graduated.

CONSULTATIONS/CUSTOM WORKSHOPS

• College of Engineering: Discussed undergraduate ILOs and facilitated an ILO-to-ABET SLOs mapping activity at the college retreat.
• Second Language Studies (BA): Advised on program assessment results.
ON THE CALENDAR

- Workshop for undergraduate programs: *Map Your Program Student Learning Outcomes to Institutional Learning Objectives* (6 sessions scheduled in September and October)
- College/program meetings in September: A&H, ASAN, ENG, ES, GEOG, IS, MBBE, NS, Nutrition, ORE, RUS
- Presentations at Hawai‘i-Pacific Evaluation Association’s annual conference:
  - “Hawaiian Place of Learning”: College Students’ Perceptions Over Time (Monica)
  - Synthesizing Results to Demonstrate Program Outcome Achievement – A Showcase (Yao)
Assessment Office (AO): October 2014 Update
Submitted: 10/06/2014

ANNUAL ASSESSMENT REPORTS

- 99 out of 238, or 42%, programs submitted report, more than double the number of reports submitted last year at the same time (n = 41).

ASSESSMENT LEADERSHIP INSTITUTE

- 12 participants formed 5 support groups. All groups created a team name: ABLE, AWARE, GREAT, SEXY, and Creative. Four groups met at least once by the end of Sept. Former Institute participant Jenifer Winter served as mentor and facilitated one meeting. Yao facilitated the other three. All team members reported progress toward their assessment projects.

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT

- **Quantitative Reasoning**: The QR Working Group has drafted hallmarks for a quantitative reasoning course and plans to distribute the hallmarks along with a revised QR definition in October to faculty at all UH campuses.
- **Oral Communication**: ILOIC, AO, and GEO have begun planning a standard setting session for OC in summer 2015.
- **Written Communication**: ILOIC, AO, and GEO will collect student learning evidence in spring 2015 and evaluate the evidence in fall 2015.

CONSULTATIONS/CUSTOM WORKSHOPS

- **American Studies MA and PhD**: Oriented new assessment coordinator to assessment and reporting
- **Arts and Humanities**: Briefed Dean and Associate Dean on status of program assessment in the college and formed plan to increase activities where needed
- **Asian Studies BA**: Met with Dean Andy Sutton to interpret the 5-year summary of assessment reports and suggested ways to support program assessment
- **Biological Engineering BS**: Assisted with Annual Assessment report, suggested assessment strategies using poster symposium
- **English MA and PhD**: advised on the next steps in assessing the programs
- **Communicology MA**: Discussed the five-year summary of assessment reports and ways to accurately report the program’s assessment activities
- **Ethnic Studies BA**: Suggested ways to use the faculty retreat to evaluate student writing and discussed use of results
- **Geography MA**: Assisted with the Annual Assessment Report and created plan to initiate data collection using theses and dissertations
- **Interdisciplinary Studies BA**: Advised on developing a signature assignment and rubrics for program assessment

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1 ILOIC=Institutional Learning Objectives Implementation Committee; AO=Assessment Office; GEO=General Education Office
• **Molecular Biosciences and Bioengineering MS and PhD**: Oriented new program assessment coordinator to assessment and reporting

• **Natural Sciences**: Briefed Associate Dean on each program’s assessment status and formed plan to increase assessment activities in the college

• **Nutrition PhD**: Assisted with the Annual Assessment Report and suggested rubric revisions

• **Ocean and Resources Engineering MS and PhD**: Discussed the 5-year summary of assessment reports and suggested ways to increase program assessment activities

• **Religion BA and MA**: Oriented new program assessment coordinator to assessment and reporting

• **Russian BA**: Assisted with the Annual Assessment Report and suggested ways to publicize SLOs and reformat the curriculum map

• **Social Work BSW, MSW, and Social Welfare PhD**: Advised on assessment planning and reporting

**WORKSHOPS**

• Workshop for undergraduate programs: *Map Your Program Student Learning Outcomes to Institutional Learning Objectives* was offered 4 times in Sept (9/16, 9/19, 9/24, and 9/30).

**PROFESSIONAL DEVELOPMENT**

• Monica and Yao attended the workshops and presented at Hawai‘i-Pacific Evaluation Association’s annual conference on 9/5.
  - “Hawaiian Place of Learning”: College Students’ Perceptions Over Time (Monica)
  - Synthesizing Results to Demonstrate Program Outcome Achievement – A Showcase (Yao)

**ON THE CALENDAR**

• Assessment Support Group meetings: 5 scheduled in October

• College/program meetings in October: Communication, Global Environmental Science, Russian, Second Language Studies, Social Work

• Ethical Issues Focus Board meeting to discuss performance standards

• Workshop for undergraduate programs: *Map Your Program Student Learning Outcomes to Institutional Learning Objectives* (1 more session scheduled for 10/3)

• Workshop for Zoology on student learning outcomes
Assessment Office (AO): October 2014 Update
Submitted: 11/5/2014

ANNUAL ASSESSMENT REPORTS

• 100% (238) of the degree programs submitted an annual assessment report. 84% indicated that they carried out assessment activities in the last 18 months.
• Mānoa Assessment Committee members and the AO are drafting feedback to the 107 degree programs that requested feedback.
• A summary report will be distributed by the end of the year.
• 24 co-curricular/special programs submitted an assessment report. 20 out of the 24 indicated that they carried out assessment activities in the last 18 months.

ASSESSMENT LEADERSHIP INSTITUTE

• Facilitated 6 support group meetings with 5 teams. 9 out of 12 members had moved assessment forward in their programs since the last meeting. 2 members had clear plans to move program assessment forward.

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT

• Ethical reasoning: Presented the results of the summer standard setting sessions to the ETH Focus Board.
• Alignment of the ILOs and program SLOs: Held the final workshop session in which program assessment coordinators learned about aligning program learning outcomes with the ILOs.
• Quantitative reasoning: The working group created a set of draft hallmarks and began distribution to key groups.

CONSULTATIONS/CUSTOM WORKSHOPS

• Botany (BS): Gave feedback on rubrics that will be used to evaluate SLO 1 and 2.
• Botany (BS, MS, PhD) and Ethnobotany (BS): Assisted with the completion of the Annual Assessment Report for all four programs.
• Communication (BA): Provided consultation on reporting the assessment activities on the Annual Assessment Report and on planning next steps.
• Civil and Mechanical Engineering: Assisted with the evaluation section of a grant proposal.
• Conflict Resolution (graduate certificate): Advised on an assessment project.
• Ethnic Studies (BA): Advised on the use of results regarding SLO 4.
• Global Environmental Science (BS): Assisted with planning to evaluate oral communication and theses.
• Family Resources (BS): Advised on results interpretation and use as well as the Annual Assessment Report.
• Kapiʻolani Community College: Provided consultation on student affairs program assessment reporting procedure.
• Languages and Literatures of Europe and the Americas: Discussed curriculum mapping for two degree programs.
• **Mānoa Assessment Committee**: Workshop training on how to provide feedback to the Annual Assessment Reports.

• **Meteorology (BS, MS, PhD)**: Assisted with the completion of the Annual Assessment Report and advised on collecting direct evidence of learning.

• **Second Language Studies**: Advised on how to facilitate faculty discussion on use of results.

• **Social Work (BSW)**: Completed the ILO mapping for the undergraduate program and advised on course alignment.

• **Strayer University**: Discussed assessment strategies, particularly in distance programs.

• **Tropical Plant and Soil Sciences (BS)**: Advised on how to start program assessment through faculty discussion of SLOs and the curriculum map.

• **Zoology (MS & PhD)**: Facilitated workshop on student learning outcomes for the graduate degrees.

**PROFESSIONAL DEVELOPMENT ACTIVITIES**

- Monica presented at the American Evaluation Association annual conference (Denver), *Activities to promote use of assessment results in higher education*.

**ON THE CALENDAR**

- Facilitate a workshop, *The ‘why’ and ‘how’ of assessment*, at the Pacific Association for Institutional Research annual conference.

- Facilitate a workshop on collecting evidence of student learning for the Chinese (BA) program.

- Facilitate faculty working session on defining criteria for assessing Education PhD program SLOs.

- Distribute the Quantitative Reasoning draft hallmarks to faculty at all UH campuses.

- Yao will attend and present at the California Association for Institutional Research Conference in San Diego.
CAMPUS ASSESSMENT STATUS

- **Annual Program Assessment Report Status**: Preliminary analysis of the annual assessment reports indicate improvement from last year. In the 2014 annual reports,
  - 75% of degree programs reported collecting evidence for program-level assessment (2013=69%) and
  - 67% using results (2013=54%).
- **Assessment Office Survey** to investigate faculty perceptions on assessment and their knowledge and skills related to assessment: 178 out of 266 faculty members responded, a 67% response rate.

ASSESSMENT LEADERSHIP INSTITUTE

- Facilitated 1 support group meeting and held 1 individual meeting.

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT

- **Alignment of the undergraduate ILOs and program SLOs**: Undergraduate degree programs reported that their program SLOs aligned with the ILOs as follows:

<table>
<thead>
<tr>
<th>Undergraduate ILO</th>
<th>% of degree programs (N=96)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>2a. Think critically and creatively</td>
<td>92%</td>
</tr>
<tr>
<td>1b. Specialized study in an academic field</td>
<td>91%</td>
</tr>
<tr>
<td>2c. Communicate and report</td>
<td>89%</td>
</tr>
<tr>
<td>3a. Continuous learning and personal growth</td>
<td>77%</td>
</tr>
<tr>
<td>1a. General education</td>
<td>75%</td>
</tr>
<tr>
<td>2b. Conduct research</td>
<td>75%</td>
</tr>
<tr>
<td>3b. Respect for people and cultures, in particular Hawaiian culture</td>
<td>65%</td>
</tr>
<tr>
<td>3d. Civic participation</td>
<td>51%</td>
</tr>
<tr>
<td>1c. Understand Hawaiian culture and history</td>
<td>38%</td>
</tr>
<tr>
<td>3c. Stewardship of the natural environment</td>
<td>35%</td>
</tr>
</tbody>
</table>

*Note: 7 programs did not provide information and were coded as “no.”

- **Quantitative reasoning**: Distributed the Quantitative Reasoning draft hallmarks to faculty at all UH campuses and received over 800 visits to the website and written feedback from 24 individuals and 4 groups.

CONSULTATIONS/CUSTOM WORKSHOPS

- **Chinese (BA)**: Facilitated a faculty working session on identifying signature assignments for three SLOs.
- **Education (graduate program chairs)**: Updated program chairs on advanced degree ILOs and assessment-related requirements for 2015-16.
- **Education (Ph.D.)**: Facilitated a faculty working session on generating criteria to evaluate SLO 2: Research.
• **Ethnic Studies (BA):** Assisted with assessment plan for assessing another SLO.
• **Law School (JD):** Advised on assessment planning.
• **Travel Industry Management (BS):** Advised on assessment planning.
• **UH Hilo Daniel K. Inouye College of Pharmacy:** Workshop on multiple-choice development and analysis to the faculty from three sites of the college.
• **UH West O'ahu Assessment Committee:** Facilitated a session on meaningful assessment and addressing challenges.

**PROFESSIONAL DEVELOPMENT ACTIVITIES**

• Monica facilitated a workshop at the Pacific Association for Institutional Research annual conference (Honolulu), *The ‘why’ and ‘how’ of assessment*.
• Yao co-presented at the California Association for Institutional Research Conference (San Diego), *Understanding why students leave – using thematic analysis to analyze open-ended question data*.

**ON THE CALENDAR**

• Travel Industry Management (BS): consultation regarding professional accreditation requirements for learning assessment
• Systemwide Foundations Committee: presentation on quantitative reasoning hallmarks and implementation
• Four Assessment Leadership Support Group meetings
Assessment Office (AO): December 2014 Update
Submitted: 1/6/2015

OFFICE

- Grad Ed and AO combined online report: Completed question development and began planning the technical aspects of a single, combined Assessment Office (AO) and Graduate Education online reporting system.
- Call-for-proposals is open for Assessment for Curricular Improvement Poster Exhibit on 4/17/2015. We sent invitations to all the deans, department chairs, and assessment coordinators.

ASSESSMENT LEADERSHIP INSTITUTE

- Facilitated 3 support group meetings and 1 individual meeting to plan for spring 2015 poster presentations.
- Updated the Institute website with major past Institute workshop materials and Institute-related presentations/reports: http://manoa.hawaii.edu/assessment/institute/index.htm

GENERAL EDUCATION/ILO/WASC COMPETENCIES ASSESSMENT

- **Quantitative Reasoning**: Presented the Quantitative Reasoning Working Group materials to the System Foundations Committee at its annual meeting.
- **Written and Oral Communication**: Coordinated with the General Education Office and Institutional Learning Objectives Implementation Committee to develop assessment plans for 2015.

STUDENT SUCCESS PROJECT

- In spring 2015, 44 students (out of the initial 251 students) continue to take classes and be part of the project. 49% (122 out of 251) graduated in 4.5 years or less. The project will end in May 2015.

CONSULTATIONS/CUSTOM WORKSHOPS

- **Peace and Conflict Resolution** (certificate): Assisted with rubric development.
- **Microbiology (BS)**: Facilitated a workshop to refine Microbiology BS program student learning outcomes.
- **Shidler College of Business School of Accounting**: Presented on student learning outcomes alignment across institutions and how to use assessment as a tool to investigate curriculum alignment as part of a panel presentation.
- **Travel Industry Management**: Planned assessment activities for professional accreditation self-study requirements.
- **Washington State University**: Discussed the use of grades in program and institutional assessment

ON THE CALENDAR

- Peace and Conflict Resolution: faculty workshop to revise and finalize rubrics.
- Travel Industry Management: faculty workshop to revise SLOs, curriculum map, and finalize spring assessment activities.
- Solicit poster presenters and recruit poster reviewers.
- Send out college summary of Annual Program Assessment reports.